



Atlas Board Meeting Minutes

November 16, 2023
5 PM Central

Posted publicly November 13, 2023 online at
www.atlaspublic.org

Board of Directors

Russ Kirk, Board President
Scott Malin, Board Treasurer
Nancy Wild, Board Secretary

Alice Dickherber, Member
Kwofe Coleman, Member
Lorna Sanchez McClellan, Member
Mark Minden, Board Member

Meeting Notice

Notice is hereby given that the Atlas Public Schools Board of Directors will hold a digital board meeting on Thursday, November 16, 2023 at 5:00 p.m. To join by Zoom copy and paste the following URL in a web browser:

<https://us06web.zoom.us/j/87251920771?pwd=dEN2YnRYVWRNbFlodm9OUVhkSldWQT09>

Any individual wishing to make a public comment must notify the Atlas Board Chairman via email at russ.kirk@atlaspublic.org by noon the day of the meeting. An individual has a maximum of three (3) minutes for its public comment(s).

The Board of Directors retains the right to return to a closed Executive Session for reasons permissible under Section 610.021 of the Missouri Revised State Statutes.

Our Mission: The mission of Atlas Public Schools is to educate the whole child by combining a rigorous academic program with authentic, real-world experiences so all students thrive in middle school, high school and beyond.

Our Vision: At Atlas we envision a time when all students in St. Louis have the skills and habits needed to be successful in the 21st century, and where St. Louis is heralded as a model of a flourishing, diverse, and empowered community. We believe that high quality public schools will be the catalyst for community transformation that will result in a thriving city.

Meeting Agenda

Salutation: 5:00 pm

Russ Kirk, Board President

Call to Order + Roll Call + Welcome

Attendance: Alice Dickherber, Kwofe Coleman, Mark Minden, Scott Malin, Russ Kirk, Colby Heckendorn.

Not present: Lorna Sanchez.

Scheduled Public Comments

There were no public comments.

Minutes

- Review [MINUTES](#) from October Meeting

Board Chair Report: 5:05-5:35 pm

Russ Kirk, Board President

- Team from KEB to review FY23 Audit
 - [Governance](#)
 - [Financial Statements](#)
 - [State and Federal Reporting Package](#)
- Update from Missouri Charter Public School Association (MCPSA) Conference

Governance Committee Report: 5:35-5:37 pm

Alice Dickherber, Governance Committee

- No Governance Committee Meeting in November (Colby and Russ were attending MCPSA conference)
- All Board Members completed Annual Conflict of Interest & Code of Ethics Questionnaire
 - MCPSA Annual Assessment - [Assessment Notes](#)
 - 100% of Compliance Requirements have been met and submitted on Epicenter

NOTES: everyone completed the conflict of interest obligations.No governance meeting this month.

Finance Committee Report: 5:37-5:50 pm

Scott Malin, Committee Chair

- Finance Committee [MINUTES](#)
- [Cash Flow Statement](#)
- [Statement of Activities](#)
- [Balance Sheet](#)
- [Ramp Register](#)
- [Bank Account Registers](#)
- [Bank Reconciliation](#)

- [Summary Page](#) from Jim Torti

NOTES: 112 days of cash and look into the future how to manage the cash to serve the students better. There was a dispute with Ameren to understand the balance of the charges and all was fixed. Financials are good and solid.

Development Committee Report: 5:50-5:53 pm

Mark Minden, Committee Chair

- Development Committee is schedule to meet on November 20th at 5pm
- Review and Discuss Draft of [Atlas Statement of Need](#)

NOTES: Colby shared the development statement of need. Feedback was provided to make a few tweaks on the formatting and wording. Iterations will be made and will be covered in the next development meeting.

Consent Agenda: 5:53-5:50 pm

Board President: Russ Kirk

- Vote to approve the following discussed items:
 - **Governance:**
 - October Minutes
 - **Finance:**
 - October Financials & Bank Register

NOTES: approval of October minutes and the October Financials and Bank register (Scott first and Alice second) motion to approve. Unanimous vote.

Executive Director Report: 5:55-6:15 pm

Colby Heckendorn, Executive Director

- Family Engagement and Student Recruitment
 - To date, we have received 43 applications for the 2024-2025 School Year
 - First Enrollment Period Ends on 11/30/23
 - Sharing our story and improving our online presence
 - Goal of distributing 200 Kindergarten Readiness Kits by 6/30/24
- [Atlas Honors](#)
- Review and Discuss [Lease Agreement with St. Louis Parking](#)

NOTES:

Applications: historically 2-1 ratio (2 applications for 1 student that shows up). Colby and team want to make sure they account for enrolled children who move away and can't attend Atlas anymore. Sharing our story and improving our online presence is something we strive to be better at. Learn where families are finding you.

Almost done with the playground. Atlas held its Atlas Honors event and the families were the first individuals to tour the new playground!

Colby presented a lease agreement with St. Louis Parking (SLP). This will allow SLP to rent our spaces during events in the area. Monies collected will be split between Atlas and SLP. Colby asked the Board to approve pending review and approval from our attorney—to be able to immediately capture revenue. A motion to approve that pending approval from our attorney was moved by Mark and seconded by Kwofe, Unanimously approved.

Q&A + Announcements: 6:15-6:20 pm

- [Board of Directors' Meeting Schedule](#)

Motion to Adjourn: 6:20 pm

Alice moved to adjourn the meeting; Mark seconded.

Nancy Wild, Board Secretary